

# Haysville Community Library Library Board of Trustees

Thursday, April 25, 2013

## 1. Roll Call

Board Present: Tom Gibson, Sarah Sampson, Pauline Ozbun, and Leon Colbert.  
Staff Present: Betty Cattrell, George Baird, Ken Bell and Chris Chadd.

## 2. Approval of Minutes

Motion to approve minutes was made by Sarah Sampson and Seconded by Pauline Ozbun.  
Motion passed.

## 3. Communications with the City

No communications with the City.

## 4. Communications and Director's Report

Please see attached. \*

## 5. Treasurer's Report & Approval of Bills

Tom Gibson asked about Service Charges on past AT&T bills, George stated that it was a inline charge for in building services.

Motion to pay bills was made by Sarah Sampson and seconded by Leon Colbert.  
Motion passed.

## 6. Unfinished Business

Tom Gibson asked about the progress of rewriting the Policy Manual.

The board was told that it was almost finished and that Norma Schaper was handling the appendices and Ken was handling the main portion. Manual should be completed by the next board meeting.

## **7. New Business**

None

## **8. Adjournment**

Motion to adjourn was made by Sarah Sampson and seconded by Pauline Ozbun  
Motion Passed.

*\* Director's report is available by request*